

E-Waste Collection Service Application Form

Name of Organisation/Housing Estate:														
Contact Person:														
Contact Number:								Mobile Number:						
Address:														
Type of E-waste		Refrigerator	CRT TV	Flat Screen TV	Washing Machine	Air-Con	CRT Monitor	Flat Screen Monitor	Desktop Computer	Notebook	Tablet	Scanner	Printer	Others
Qty.	Provided by Applicant													
	Ad-hoc (Filled by Service Provider)													
Assigned Number (Filled by Service Provider)														
Preferred Collection Time:		<input type="checkbox"/> 08:00-12:00 <input type="checkbox"/> 13:00-17:00												
Description of Location:		Provision of Lift <input type="checkbox"/> Yes <input type="checkbox"/> No Allow Parking Truck at the Building Entrance <input type="checkbox"/> Yes <input type="checkbox"/> No												

Remarks (1): Where there is no building lift access, please move E-waste item to ground floor in advance of collection.

(2): Applicant please make sure electronics are disconnected from electrical sockets/tap faucet prior to collection.

Receipt Acknowledgement

(Please leave below section empty)

Applicant Signature: _____

Service Provider Authorised Signature or Company Chop: _____

Date of Collection: _____

Personal Information Collection Statement

Purpose of Collection

1. The personal data provided by means of this form will be used by ALBA Integrated Waste Solutions (HK) Ltd. and the Environmental Protection Department for one or more of the following purposes:

- (a) activities relating to the processing of your submission in this form;
- (b) enquiry or complaint investigations;
- (c) statistical and any other legitimate purposes; and
- (d) to facilitate communications between the collection contractor and yourself.

2. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

3. The personal data you provided by means of this form maybe disclosed to:

- other organisations for the purposes mentioned in paragraph 1 above.

Access to Personal Data

4. You have a right of access and correction with respect to personal data as provided for in section 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Data Access or Correction Request

Data access or correction request to this Department may be addressed to:

ALBA Integrated Waste Solutions (HK) Limited, Unit3609, 36/F,AIA Tower,183 Electric Road, North Point, Hong Kong.

Tel: 23712822 Fax: 23713628