



# Application Form for Electrical Equipment

Confidential

For ALBA Integrated Waste Solutions (HK) Ltd. ("Service Provider") Internal Use  
Application no.:

**Points to Note: All items must be completed, otherwise the application may not be processed.**

Name of organization & unit : \_\_\_\_\_ Name of social worker : \_\_\_\_\_

Contact phone no. : \_\_\_\_\_ Fax no. : \_\_\_\_\_ Email address: \_\_\_\_\_

\*If the electrical equipment is for organization's own use, please provide the delivery address :

**Particulars of Applicant : \*Not applicable to organization's own use**

Name : Ms./Mr. \_\_\_\_\_ Age : \_\_\_\_\_ HKID no. : \_\_\_\_\_ ( )

District : \_\_\_\_\_ Address : \_\_\_\_\_

Building equipped with elevator :  Yes  No, Please specify : \_\_\_\_\_

Contact phone no. : (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Health status :  Healthy  Physically disabled  Mentally disabled  Chronic patients  Others: \_\_\_\_\_

Additional info. :  Suffer from natural disaster/ accidents  Single parent family  New immigrant  Singleton elderly  
 Others: \_\_\_\_\_

Financial situation :  CSSA /  Low income,  Others: \_\_\_\_\_

**Selected Electrical Equipment : (Please ✓ and circle the required type of electrical equipment. For those applications which have specified requirements on the dimensions, please indicate.) ◀ Computer product is not provided.**

**Application limits: (i) 1 pc of electrical equipment under Category 1 & 3 pcs of electrical equipment under Category 2 OR (ii) 4 pcs of electrical equipment under Category 2**

Category 1	Category 2		
<input type="checkbox"/> LCD TV (14-20 inch/ 22-26 inch/ 26-37 inch or above) <input type="checkbox"/> Refrigerator (1 door / 2 doors) (Size : _____) <input type="checkbox"/> Washing machine (front/ top load) (high/ low water level) (size : _____) <input type="checkbox"/> Window type air-conditioner (cooling capacity and size : _____)	<input type="checkbox"/> DVD player <input type="checkbox"/> Micro CD hi-fi <input type="checkbox"/> Cassette recorder <input type="checkbox"/> Oil radiator <input type="checkbox"/> Fan heater <input type="checkbox"/> Air cooler <input type="checkbox"/> Fan (table-top/ box / floor / tower / wall fan) <input type="checkbox"/> Dehumidifier	<input type="checkbox"/> Air purifier <input type="checkbox"/> Desk lamp <input type="checkbox"/> Hair dryer <input type="checkbox"/> Iron <input type="checkbox"/> Vacuum cleaner <input type="checkbox"/> DECT phone <input type="checkbox"/> Fax machine <input type="checkbox"/> Mobile phone <input type="checkbox"/> Water kettle	<input type="checkbox"/> Rice cooker <input type="checkbox"/> Microwave <input type="checkbox"/> Induction cooker <input type="checkbox"/> Electric multi cooker <input type="checkbox"/> Toaster <input type="checkbox"/> Oven <input type="checkbox"/> Blender <input type="checkbox"/> Juicer

Others, please specify : \_\_\_\_\_

**Pick-up Arrangements of Electrical Equipment : ( For details, please refer to "Consent Agreement for Application " )**

For item includes category 1 electrical equipment : Service provider will arrange delivery service

For item includes only category 2 electrical equipment : Please collect the electrical equipment at your selected location

Your selected location:  Tuen Mun (Previous site of WEEE Go Green)  Sha Tin CGS  Eastern CGS

Kwun Tong CGS

Social worker has explained the content of "Consent Agreement for Application" to the applicant. The applicant understood and signed the agreement. (To save paper, please do not fax the consent agreement to us.)

Applicant is  willing  not willing to participate in media interviews and coverage.

Signature of Social Worker : \_\_\_\_\_ Chop of Organization : \_\_\_\_\_ Date : \_\_\_\_\_

\* Please fax the completed form to fax no : 2290-5092 or email to [donation@weee.com.hk](mailto:donation@weee.com.hk) Enquiry: 2290-5238

To save paper, please do not fax this form to ALBA Integrated Waste Solutions (HK) Ltd. ('Service Provider'). Applicant and social worker shall keep the record accordingly.

**Points to Note to Applicant**

1. Application shall be made through referral by registered social worker; individual application would not be considered.
2. Your ID number shall be disclosed to the Service Provider to:
  - a. process your application AND
  - b. verify your identity
3. It normally takes 1 month to process your application. Due to limitation of resources, each application shall be allotted on a one-off basis. We will notify the social worker of your application result. The unsuccessful applicant may re-apply this donation service if needed.
4. Refurbished electrical equipment are divided into 2 categories: Category 1 (includes washing machines, TVs, refrigerators and air-conditioners) and Category 2 (other electrical equipment). We will conduct inspection and testing for all electrical equipment before donation.
5. Refurbished electrical equipment are limited, please prioritize your selection in accordance with your needs.
6. All refurbished electrical equipment are second-hand products. Models, brands and age of the electrical equipment could not be selected. All electrical equipment are for own use only and resell is not allowed. Digital TV may not be provided and some of the TVs maybe without remote controls. For those applications which have specified requirements on the electrical equipment (e.g. size, water level of the washing machine and cooling capacity of the air conditioner), please indicate your preference on the form. We can only try our best to meet the requirements.
7. Application would be processed on first-come-first-served basis. Preference would also be given to those applicants with special needs (e.g. chronic patients, physically disabled, suffer from natural disaster/ accidents). Please indicate your circumstances if applicable.
8. Installation service of electrical equipment (including washing machines and TVs) will not be provided. There is one month guarantee on the electrical equipment. Please try out the electrical equipment as soon as possible. You can get our repair/ replacement services during the guarantee period by calling the Service Provider (Tel: 2290-5238).
9. Pick-up arrangements of electrical equipment:
  - a. For item includes category 1 electrical equipment : Service provider will arrange delivery service
  - b. For item includes only category 2 electrical equipment : Please collect the electrical equipment at your selected location within 2 weeks from the issuance of the acknowledgement of receipt (**By appointment**)

Pick-up Location	Address
Tuen Mun (Previous site of WEEE Go Green)	Eco Park, 133 Lung Mun Road, Tuen Mun
Sha Tin Community Green Station (Sha Tin CGS)	10 On Ping Street, Shek Mun, Sha Tin
Eastern Community Green Station (Eastern CGS)	30 Oi Shun Road, Shau Kei Wan
Kwun Tong Community Green Station (Kwun Tong CGS)	27 Sheung Yee Road, Kowloon Bay

I \_\_\_\_\_ (Name of applicant) understand and agree with the above arrangement.

Signature of Applicant : \_\_\_\_\_ Signature of Social Worker : \_\_\_\_\_ Date : \_\_\_\_\_

## **Personal Information Collection Statement**

### **Purpose of Collection**

1. The personal data provided by means of this form will be used by ALBA Integrated Waste Solutions (HK) Ltd. and the Environmental Protection Department for one or more of the following purposes:

- (a) activities relating to the processing of your application for electrical equipment;
- (b) to monitor and review of services;
- (c) to conduct research and surveys;
- (d) statistical and any other legitimate purposes; and
- (e) to facilitate communications between the collection contractor and yourself.

2. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

### **Classes of Transferees**

3. The personal data you provided by means of this form maybe disclosed to:

- other organisations for the purposes mentioned in paragraph 1 above.

### **Access to Personal Data**

4. You have a right of access and correction with respect to personal data as provided for in section 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

### **Data Access or Correction Request**

Data access or correction request to this Department may be addressed to:

ALBA Integrated Waste Solutions (HK) Limited, Lot P5, Eco Park, 133 Lung Mun Road, Tuen Mun Area 38, N.T.

Tel: 2290-5238

Fax: 2290-5092